



## CAREER OPPORTUNITIES

Faisalabad Industrial Estate Development & Management Company (FIEDMC) is incorporated as a not-for-profit company under Section 42 of Companies Ordinance 1984 (now Companies Act 2017) by the Government of Punjab. FIEDMC is mandated to achieve orderly, planned and repaid industrialization in the province of the Punjab by developing/ upgrading its existing infrastructure.

Applications are invited from eligible candidates for the following posts.

### Company Secretary

Qualification:	The candidate must meet the criteria mentioned in Public Sector Companies (Corporate Governance Rules 2013) amended-up-to-July-01-2019.
Experience	<p>Minimum 10-12 years of relevant experience.</p> <ul style="list-style-type: none"> <li>• Member of recognized body of professional accountants; or</li> <li>• Member of recognized body of corporate or chartered Secretaries; or</li> <li>• Holding a Master degree in business administration or commerce or being a law graduate from HEC recognized university with Minimum 15 years of relevant experience.</li> </ul> <p>Proficient with provisions of Companies Act 2017, Code of Corporate Governance and Public Sector Companies (Corporate Governance Rules 2013), SECP rules/regulations and corporate affairs.</p>
Age Limit:	40- 45 Years

### Manager Human Resource

Qualification:	<ul style="list-style-type: none"> <li>• Masters in HR / MBA (HR) / MPA degree from a well reputed HEC recognized university.</li> </ul>
Experience:	<ul style="list-style-type: none"> <li>• In-depth knowledge of labor laws and HR best practices.</li> <li>• Develop and implement HR strategies / plans and initiatives aligned with the overall company's strategy.</li> <li>• 08 years experience of dealing with HR affairs in Public or private sector.</li> </ul>
Age Limit:	40- 45 Years

### Manager Legal

Qualification:	<ul style="list-style-type: none"> <li>• Bachelor Degree in Law from reputable HEC recognized University.</li> <li>• Minimum 08 years of practice/experience preferably in the field of Corporate Law, Civil Law, Land Law etc.</li> </ul>
Experience:	<ul style="list-style-type: none"> <li>• Experience in preparation and vetting of contracts, agreements, legal documents regarding transfer of land etc. The applicant should be well versed with current applicable Laws specially PPRA, PEC Rules and regulations etc. The applicant should also have experience of litigation, drafting, opinion work etc. as an Advocate of High Court.</li> </ul>
Age Limit:	40- 45 Years

## Manager Finance

Qualification:	<ul style="list-style-type: none"><li>• Nationally recognized professional accounting qualification / Certification (ACA, ACMA/ ACCA/ CPA) or Masters Degree in Finance and Accounting /MBA (Finance), MS Finance, M.Com.</li><li>• 08 years relevant experience in financial management, audit or accounts after acquiring stipulated qualifications.</li><li>• Preferably experience of working with Finance department of Punjab Government, Auditor General of Pakistan office and Planning &amp; Development department of Punjab Government.</li><li>• Demonstrated Computer Skill in using applications related to Finance.</li></ul>
Experience:	
Age Limit:	

40- 45 Years

## Manager Audit

Qualification:	(a) CA/ ACMA/ACCA/ICAEW) or (b) Certified internal Auditor (CIA); or (c) Certified internal control auditor (CICA); or (d) Person holding a Master's degree in Finance from a reputable University recognized by the HEC. (e) Minimum 08 years of overall audit experience out of which at least 05 years post qualification experience in internal audit.
Experience:	
Age Limit:	

40- 45 Years

## Manager Estate

Qualification:	<ul style="list-style-type: none"><li>• MBA / MPA or a Masters degree in Management Sciences from a well reputed HEC recognized university.</li><li>• 08 years relevant experience preferably in Estate Management in public or private organization.</li><li>• Must have knowledge of Special Economic Zones;</li></ul>
Experience:	
Age Limit	

40- 45 Years

## Manager Land

Qualification:	<ul style="list-style-type: none"><li>• MBA/MPA or a Masters degree in Management Sciences from a well reputed HEC recognized university.</li><li>• 08 years relevant experience preferably in Land Management of Industrial Estate in public or private organization.</li><li>• Must have knowledge of Revenue laws /Land Acquisition / plot transfer (Registry) / recovery of dues matters.</li></ul>
Experience:	
Age Limit	

40-45 years

## Manager Special Economic Zone

Qualification:	<ul style="list-style-type: none"><li>• MBA/MPA or a Masters degree in Marketing/Management Sciences from a well reputed HEC recognized university.</li><li>• 08 years relevant experience preferably in Estate Management in public or private organization.</li></ul>
Experience:	

Age Limit	<ul style="list-style-type: none"> <li>• Must have knowledge of Securities and Exchange Commission of Pakistan relevant laws / SEZ Zone Enterprise Admission Regulations 2021</li> <li>• Relevant Computer knowledge to deal with zone enterprise entry online applications.</li> </ul> <p>40-45 years</p>
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### Manager Security

Qualification:	<ul style="list-style-type: none"> <li>• Applicant must preferably be a retired officers from Pakistan Army (recently retired within last 3 years) at the minimum rank of Major or equivalent OR retired Police officers at the minimum rank of SP/ DSP. Civilian candidate may apply having Master Degree and 08 years experience in managing security affairs of a reputed organization.</li> <li>• The Candidate should have knowledge and expertise in handling of: <ul style="list-style-type: none"> <li>• Security equipment's, fire fighting equipment's. CCTV cameras;</li> <li>• Evaluate the potential security risks</li> <li>• Develop and Implement policies, procedures and SOPs to ensure realization of overall Security Management Plan.</li> <li>• Monitor information sources for security updates and analyse their impact.</li> </ul> </li> </ul>
Experience:	
Age Limit	50 years Maximum for retired officers and 40 years Maximum for civilians

### Manager Contracts

Qualification:	<ul style="list-style-type: none"> <li>• BSc Civil Engineering accredited by Pakistan Engineering Council. Master degree from HEC recognized university in relevant field will be preferred.</li> <li>• Minimum 08 years' post qualification experience in relevant field. Preference will be given to the candidates having knowledge of engineering procurements and contract management. The candidate should be well versed with PPRA Rules.</li> </ul>
Experience:	
Age Limit	40-45 years

### Manager Monitoring (02)

Qualification:	<ul style="list-style-type: none"> <li>• BSc Civil Engineering accredited by Pakistan Engineering Council. Master degree from HEC recognized university in relevant field shall be preferred.</li> <li>• Minimum 08 years' post qualification experience in relevant field. Preference will be given to the candidates having experience of monitoring of infrastructure in public and private sector.</li> </ul>
Experience:	
Age Limit	40-45 years.

### Manager Marketing

Qualification:	<ul style="list-style-type: none"> <li>• MBA/MPA/Management Sciences specialization in Marketing from a HEC recognized University.</li> </ul>
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Experience:	<ul style="list-style-type: none"> <li>Minimum 08 years' post qualification experience in relevant field in public or private sector.</li> </ul>
Age Limit	40-45 Years.

### Deputy Manager Environment

Qualification:	<ul style="list-style-type: none"> <li>Master Degree in Environmental Sciences from a HEC recognized University.</li> </ul>
Experience:	<ul style="list-style-type: none"> <li>Minimum 06 years' relevant experience in public or private sector</li> </ul>
Age Limit	35-40 years

### Deputy Manager Maintenance (Mechanical)

Qualification:	<ul style="list-style-type: none"> <li>BSc (Mechanical Engineering) accredited by PEC preferably Master's degree in relevant field from a HEC recognized University.</li> </ul>
Experience:	<ul style="list-style-type: none"> <li>Minimum 06 years' post qualification relevant experience. Preference will be given to the candidates having experience of O&amp;M of mechanical equipment.</li> </ul>
Age Limit	35-40 years

### Quantity Surveyor (02 Posts)

Qualification:	<ul style="list-style-type: none"> <li>DAE (Civil) from a recognized institute preferably B. Tech (Civil) from HEC recognized university. Preference will be given to higher level qualification in relevant field from a HEC recognized University.</li> </ul>
Experience:	<ul style="list-style-type: none"> <li>Minimum 08 for DAE (Civil) and minimum 06 years for B. Tech (civil) in the field of infrastructure development.</li> </ul>
Age Limit	35-40 years

### Assistant Company Secretary

Qualification:	<ul style="list-style-type: none"> <li>CA/ACCA/ACMA/ICEAW with at least 2 years of Post Qualification Experience; or</li> </ul>
Experience:	<ul style="list-style-type: none"> <li>Masters (16 years of Education) in Business Administration/Public Administration/Commerce/Finance/Account/Management Sciences from an Institution recognized by HEC with at least 5 years of experience in Accounts/finance/Audit/Corporate Affairs</li> </ul>
Age Limit	30-35 years

### Assistant Manager Maintenance (Electrical)

Qualification:	<ul style="list-style-type: none"> <li>BSc (Electrical Engineering) accredited by PEC from a HEC recognized University.</li> </ul>
Experience:	<ul style="list-style-type: none"> <li>Minimum 05 years' relevant experience. Preference will be given to the candidates having experience of O&amp;M of electrical matters.</li> </ul>
Age Limit	30-35 years

### Assistant Manager Contracts

Qualification:	<ul style="list-style-type: none"><li>• BSc Civil Engineering accredited by Pakistan Engineering Council.</li><li>• Minimum 05 years' post qualification experience in relevant field. Preference will be given to the candidates having knowledge of engineering procurements and contract management. The candidate should be well versed with PPRA Rules.</li></ul>
Experience:	
Age Limit	30 -35 years

### Assistant Manager Structural Design

Qualification:	<ul style="list-style-type: none"><li>• B.Sc. Civil/Mechanical Engineering from an HEC recognized institution.</li><li>• Minimum 5 years' experience in Designing of Civil Projects</li><li>• Must be hands on to use computer-aided design (CAD) and computer-aided engineering (CAE) software to create prototypes</li></ul>
Experience:	
Age Limit	30-35 years

### Lab Technician

Qualification:	<ul style="list-style-type: none"><li>• B. TECH in Civil Technology; or DAE in Civil Technology</li><li>• For B. TECH Minimum 5 years' Experience and for DAE Minimum 08 years' Experience; in Civil Testing Laboratory</li><li>• Must have used testing or analytical equipment to a good professional standard.</li></ul>
Experience:	
Age Limit	30-35 years

### Assistant Manager Monitoring

Qualification:	<ul style="list-style-type: none"><li>• BSc Civil Engineering accredited by Pakistan Engineering Council.</li><li>• Minimum 05 years' post qualification experience in relevant field. Preference will be given to the candidates having experience of engineering monitoring in public and private sector.</li></ul>
Experience:	
Age Limit	30-35 years.

### Assistant Manager Security (02 Posts)

Qualification:	<ul style="list-style-type: none"><li>• Applicant must be preferably retired officers from Pakistan Army (recently retired within last 3 years) at the minimum rank of Captain/Honorary Captain or equivalent. Civilian candidate may apply having Master Degree and 05 years relevant experience.</li><li>• The Candidate should have knowledge and expertise in handling of Security equipment's, fire fighting equipment's. CCTV cameras etc.</li></ul>
Experience:	
Age Limit	40-45 years for retired officers and 30- 35 years for civilians

### Personal Staff Officer (2 posts)

Qualification:	<ul style="list-style-type: none"> <li>• 16 years Education (BS Honors 4 years) / MA English &amp; social Sciences from a reputed HEC recognized university. Proficiency in MS Office is must.</li> </ul>
Experience:	<ul style="list-style-type: none"> <li>• Minimum 07 years' post qualification experience of working with senior management in Public / Private sector.</li> <li>• The candidate must have excellent communication skills with experience of IT &amp; presentation skills in addition to ability for priorities and plan effectively.</li> </ul>
Age Limit	35- 40 years

**How to apply:**

Interested candidates meeting the criteria mentioned against each job may submit their online applications on CTS website at [www.ctsp.org.pk/FIEDMC](http://www.ctsp.org.pk/FIEDMC) along with a latest CV. **ONLY POST QUALIFICATION EXPERIENCE SHALL BE CONSIDERED**

- All the qualified applicants shall be invited to appear in written test arranged by Central Testing Services (CTS) for evaluation of Knowledge and Skills.
- Submission of Application on CTS website is subject to deposit of Test Fee in CTS at designated bank accounts (UBL, ALFALAH, NBP, MCB).
- The Test Fee for all positions is Rs.750. Which shall be deposited in CTS designated bank accounts on the system generated bank voucher. The copy of deposited fee voucher must be uploaded with the online application form.
- Please, ensure that the Paid Bank Fee receipt must bear visible bank stamp.
- For any further information or query on submission of your online application, please Contact on Central Testing Services Helpline Numbers 042- 35755548, or on WhatsApp No. 0300-0532200 (within office timing (9 AM to 4 PM, Monday to Friday) or Candidates may send an email at [Query@ctspak.com](mailto:Query@ctspak.com).
- Please visit Central Testing Services website [www.ctspak.com](http://www.ctspak.com) / [www.ctsp.org.pk](http://www.ctsp.org.pk) frequently for updates/announcement related to your application.
- Any False or incorrect information on your application can lead to disqualification of your candidature at any stage during process of shortlisting and recruitment. In this case, the fee deposited shall not be refunded.
- Only Shortlisted Candidates shall be invited for the interview, the candidates shall be required to submit a copy of all educational Certificates, Experience Certificates, and Copy of CNIC at the time of Interview.
- The Applications must be submitted on or before the **Closing Date i.e. 20<sup>th</sup> Feb 2024.**
- All positions are based at FIEDMC head office situated in M3 Industrial Area, sahianwala Interchange Faisalabad.
- All Positions require an adequate Computer Literacy especially MS Office. Higher/Specified Expertise mentioned against any Job is the mandatory requirement.



**CHIEF EXECUTIVE OFFICER**  
**FAISALABAD INDUSTRIAL ESTATE DEVELOPMENT & MANAGEMENT COMPANY**  
M-3 INDUSTRIAL CITY, SAHIANWALA INTERCHANGE, FAISALABAD. PHONE # 041-8900002, 8900204-7



## CAREER OPPORTUNITIES

Faisalabad Industrial Estate Development & Management Company (FIEDMC) is incorporated as a not-for-profit company under Section 42 of Companies Ordinance 1984 (now Companies Act 2017) by the Government of Punjab. FIEDMC is mandated to achieve orderly, planned and repaid industrialization in the province of the Punjab by developing/ upgrading its existing infrastructure.

Applications are invited from eligible candidates having domicile of Punjab for the following posts.

### Chief Operating Officer

Qualification:	<ul style="list-style-type: none"> <li>BSc Civil Engineering accredited by Pakistan Engineering Council preferably with Master's in Business Administration/Management Sciences/CA or equivalent from HEC recognized university;</li> </ul>
Experience	<ul style="list-style-type: none"> <li>15 years overall Industrial Estate development / relevant experience out of which at least 5 years of Senior Management role. Should have independently managed multiple large scale projects, preferably infrastructure development of Industries/ housing setups. Should be well versed with construction industry at the country level and enjoying good reputation.</li> </ul>
Age Limit	50-55 Years.

### Chief Financial Officer

Qualification:	The candidates must meet the criteria mentioned in Public Sector Companies (Corporate Governance) Rules, 2013 amended up to July 01, 2019.
Experience	<ul style="list-style-type: none"> <li>Member of recognized body of Professional Accountants (CA/ ACMA, ACCA, ICAEW)</li> <li>Minimum 15 years of overall relevant experience in accounts, finance and audit out of which at least 08 years post qualification experience in financial management position with exposure to planning, budgeting, cash management and financial controls. Having thorough knowledge of relevant IFRSs, / IASs, compliance requirements, tax and commercial laws &amp; regulations.</li> <li>Minimum 03 years experience in similar senior management / leadership role.</li> <li>Experience and familiarity with public sector organizations and infrastructure development projects will be an added advantage.</li> </ul> <p><b>Other Requirements</b></p> <ul style="list-style-type: none"> <li>Thorough knowledge of accounting standards and practices / taxation laws</li> <li>Sound knowledge of ERP.</li> <li>Knowledge of PPRA rules.</li> </ul>
Age Limit	50-55 Years

### Chief Internal Auditor

Qualification:	The candidate must meet the criteria mentioned in Public Sector Companies (Corporate Governance Rules 2013) amended-up-to-July-01-2019. (a) Member of recognized body of Professional Accountants (CA/ ACMA/ACCA/ICAEW) or
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Experience	<ul style="list-style-type: none"> <li>(b) Certified internal Auditor (CIA); or</li> <li>(c) Certified fraud examiner (CFE); or</li> <li>(d) Certified internal control auditor (CICA); or</li> <li>(e) Person holding a Master's degree in Finance from a reputable University recognized by the HEC.</li> </ul> <ul style="list-style-type: none"> <li>• Minimum 15 years of overall audit experience out of which at least 8 years post qualification experience in internal audit including risk management, designing internal control proceedings and effective compliance of financial reliability.</li> <li>• Minimum 03 years experience in similar senior management / leadership role.</li> </ul> <p><b>Other Requirements”</b></p> <ul style="list-style-type: none"> <li>• Through knowledge of accounting standards and practices /taxation laws.</li> <li>• Detailed knowledge of auditing standards and internal audit practices</li> <li>• Sound knowledge of risk assessment and management</li> <li>• Knowledge of PPRA rules</li> </ul>
Age Limit	45-50 Years

### General Manager HR & Admin

Qualification:	<ul style="list-style-type: none"> <li>• Masters in HR / MBA (HR) / MPA degree from a well reputed HEC recognized university with specialization in Human Resource Management.</li> </ul>
Experience	<ul style="list-style-type: none"> <li>• Minimum 12 years of post qualification relevant experience with 5 years at managerial level. Well conversant with recruitment &amp; selection, promotion &amp; compensation management, Labour laws, File Management, PEEDA &amp; PPRA Rules.</li> <li>• Experience of procurement &amp; inventory records and Security matters.</li> </ul>
Age Limit	45-50 Years

### General Manager Estate & Land Management

Qualification:	<ul style="list-style-type: none"> <li>• MBA / MPA or a Masters degree in Management Sciences from a well reputed university with from HEC recognized university.</li> </ul>
Experience:	<ul style="list-style-type: none"> <li>• 12 years relevant experience preferably in Land &amp; Estate management in public or private organization.</li> <li>• Must have knowledge of Revenue laws /Land Acquisition / plot transfer (Registry) / recovery of dues matters.</li> <li>• Must have knowledge of Special Economic Zones;</li> </ul>
Age Limit	45-50 Years.

### General Manager (Engineering)

Qualification:	<ul style="list-style-type: none"> <li>• BSc Civil Engineering from renowned University accredited by Pakistan Engineering Council. Master degree from HEC recognized university in relevant field will be given preference.</li> </ul>
Experience:	<ul style="list-style-type: none"> <li>• Minimum 12 years' experience in relevant field. Must have experience at least one or two mega infrastructure development project of national importance.</li> </ul>
Age Limit	45-50 Years.

## Deputy General Manager (Maintenance)

Qualification:	<ul style="list-style-type: none"><li>BSc (Civil Engineering) accredited by PEC preferably Master's degree in relevant field from a HEC recognized University.</li></ul>
Experience:	<ul style="list-style-type: none"><li>Minimum 10 years' post qualification relevant experience. Preference will be given to the candidates having experience of O&amp;M of Civil infrastructure.</li></ul>
Age Limit	40- 45 Years

### How to Apply:

- Interested candidates meeting the criteria mentioned against each job may submit their online applications on CTS website at [www.ctsp.org.pk/FIEDMC](http://www.ctsp.org.pk/FIEDMC) along with a latest CV. **ONLY POST QUALIFICATION EXPERIENCE SHALL BE CONSIDERED**
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- All positions are based at FIEDMC head office situated in M-3 Industrial City, Sahianwala Interchange, Faisalabad.
- For any further information or query on submission of your online application, please Contact to Central Testing Services Helpline Numbers 042- 35755548, or on WhatsApp No. 0300-0532200 (within office timing (9 AM to 4 PM, Monday to Friday) or Candidates may send an email at [Query@ctspak.com](mailto:Query@ctspak.com).
- FIEDMC eligible employees may also apply through proper channel.



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